



**Policy:** 4250  
**Procedure:** 4250.06  
**Chapter:** Parole Response  
**Rule:** Suicide Prevention

**Effective:** 04/06/05  
**Replaces:**  
**Dated:** 09/24/03

**Purpose:**

Any Arizona Department of Corrections (ADJC) employee who believes that an ADJC juvenile on conditional liberty may pose a serious and/or immediate threat to him/herself shall ensure that the juvenile receives appropriate emergency mental health intervention.

**Rules:**

1. In order to assist in the juvenile's transition to the community, the **FACILITY YOUTH PROGRAM OFFICER III (YPO III)** shall communicate a juvenile's most current Suicide Risk Level or standard supervision status to the juvenile's Parole Officer:
  - a. During the juvenile's Transition Staffing; and
  - b. Upon release from an ADJC secure facility.
2. In the event of a juvenile posing a risk to him/herself in the community:
  - a. **ANY ADJC EMPLOYEE WITH KNOWLEDGE OF THE JUVENILE'S RISK TO HIM/HERSELF** shall immediately notify:
    - i. The juvenile's Parole Officer;
    - ii. The Parole Supervisor or the On-Call Community Corrections Administrator, if the Parole Officer is unavailable.
  - b. The **PAROLE OFFICER OR DESIGNEE** shall;
    - i. Make every effort to locate the juvenile;
    - ii. Contact anyone who could assist in locating the juvenile;
    - iii. At minimum, inform the following people of the attempt to locate the juvenile and of the juvenile's risk to him/herself:
      - (1) Juvenile's parent/guardian;
      - (2) Parole Supervisor;
      - (3) Warrant Unit Supervisor;
      - (4) Regional Parole Administrator/Community Corrections On-Call Administrator;
      - (5) Clinical Director;
      - (6) Community Corrections Program Administrator; and
      - (7) Deputy Director.
  - c. Upon location of the juvenile, the **PAROLE OFFICER** shall:
    - i. Ensure the juvenile remains under physical observation by an ADJC employee until a mental health evaluation is conducted;
    - ii. Call local Law Enforcement if the juvenile refuses to remain on site.
  - d. The **PAROLE OFFICER OR DESIGNEE**, shall ensure the juvenile receives an emergency mental health evaluation within four hours of locating the juvenile. The **PAROLE OFFICER** may utilize three community options for mental health evaluations:
    - i. An ADJC licensed Qualified Mental Health Professional;
    - ii. A mobile crisis intervention unit in his/her area;
    - iii. The local Regional Behavioral Health Authority (RBHA) to obtain:
      - (1) An emergency health evaluation; and, if necessary,
      - (2) Hospitalization for either a 23 hour evaluation or a 72 hour evaluation.
  - e. After the mental health status of a juvenile has been determined, the **PAROLE OFFICER** shall ensure the juvenile receives necessary resources as determined by the evaluation;
  - f. The **PAROLE OFFICER OR DESIGNEE** shall contact the parent or legal guardian as soon as possible if the parent or legal guardian is not present during the juvenile's mental health evaluation;

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